General information

Addresses
STUDENT Dormitory
H-5000 Szolnok, Mártírok útja 8-10.
Map
http://gk.uni-pae.hu/en_GB/residence-hall-student-dormitory

Secretary of dormitory

Nóra KISS (Ms)
Dormitory assistant
(Hungarian speaking only)

"B" Building Room 214
Tel.: (36 56) 511-750 Extension 3701
e-mail: kissn@szolf.hu

Office hours:
Monday-Thursday 8:00 am – 16:00 pm
Friday: 8.00 am - 12.00 pm

During the semester, if you have any question or need any information, you can meet the dormitory teacher personally in office hours. It is possible to organize a meeting with dormitory coordinator, when you can ask for translations. In a written form you can ask from her via e-mail: kollegium@szolf.hu. The answer will be sent in English.

Dormitory student comittee

<table>
<thead>
<tr>
<th>Name</th>
<th>Room</th>
<th>e-mail</th>
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Contact: kob@szolf.hu
The dormitory lies close to the city centre and is connected to the main building with a pedestrian and bicycle bridge. Free bicycle rent for college students makes the way even shorter – about five minutes.

All the rooms together with a bathroom are well equipped. In addition to the standard furniture you can find a fridge and internet access as well. Several special community rooms open from the hall, uniquely equipped for cooking, washing or drying purposes. Separate rooms are available for studying, meetings.
The safety of students is of major importance; therefore, a Security Service works to safeguard the buildings. Every entrance and exit from the dormitory is checked by a card system. Safety of students is at a maximum level.

The rooms (17 m²) are furnished with:

- a bathroom (shower, sink, toilet)
- 2 desks with lockable drawers
- 2 lockable built-in wardrobes
- 2 lamps
- 1 fridge
- 2 internet plugs (internet can be used with your own equipment, free of charge; please respect copyright laws)
- every bed has a duvet, a pillow and mattress slip-cover
- 1 mop and broom set

The 10-floor building is equipped with:

- 2 elevators
- 5 kitchens
- a four-ring induction hob without oven
- a sink
- a microwave oven
- a table with chairs
- 3 laundry rooms
- 3 drying rooms
- a vacuum cleaner
- an iron

Devices for rent

- bedding (2 sheets, 2 duvet covers, 2 pillowcases): 6 000 HUF/semester
- kitchen equipment: 6 000 HUF/semester

(1 pc 4-person set, which includes: soup plate, flat plate, dessert plate, glass, mug, spoon, fork, knife - all four units; cutting boards, filters, bigger and smaller saucepans, pan, ladle, serving scoop, grater – all 1 unit; as you wish, you can ask for further devices)

Fees:

- a room for two students (shared): 28 000 HUF/month/person
- a room for one student (staying alone): 56 000 HUF/month/person
Extra fees at check in

- dormitory contribution: 3 000 HUF
- entry card fee: 200 HUF
- key deposit: 500 HUF

We provide the accommodation to our students for the period of a whole semester. It means that you have to pay fees for 5 months (from September to February and/or from February to July). For students who spend the whole academic year here it means 10 months (from September to July). Fees have to be paid until 20th of each month through the Neptun system. Students have to pay a whole month fee even if they stay only a few days/ half month. The reason for this is that the dormitory does not operate the way a hotel does. Places are provided for students to stay for a whole semester; if you leave your room earlier, or arrive later during the semester the room cannot be rented to another student.

If students declare in writing in the two first week of the semester that they leave the dormitory till the end of December/May the college disregards the fees of January/June. Later they can’t do this.

check in

Upon arrival to the dormitory, students are asked to check in at the reception desk. They are asked to read and sign the dormitory agreement and the Rules & Regulations. Students receive a keycard and their keys for the room.

check out

15 days before checking out of the dormitory, students are asked to report their intention of leaving the dormitory at the head of the dormitory or at International Office. Before leaving the dormitory students have to set up a time for room check with the Student Dormitory Committee. The room check is done on the day of departure. The checkout procedure takes about 30 minutes. Students are asked to sign the Leaving Declaration which is available and downloadable from the website. Failing to check out properly would result in extra charges.

guests

Daytime visitors can stay until midnight in the dormitory free of charge. Guests staying after midnight are considered as overnight guests. Resident students can have overnight guests: one student (in double room with single occupancy) can only have one guest per night in his/her room and the student must be present during the guest's stay. It is the responsibility of the residents to register their guests and they will be accountable for all their actions in the dormitory. For safety reasons all guests have to be registered upon arrival at the reception by completing a registration form. Upon departure, the guest has to check out by signing the form again. Failing to check out properly would result in charges for the additional nights. Guests get a guest-card at the entry, which has to be given back at the time of departure. Fee is 650 HUF/person/night.

heating

Officially the heating period is between 15 October and 1 May, but it might change depending on the weather conditions. Students can adjust the temperature in the room with the thermostat. The college maintains an environmental sustainability policy that includes also energy efficiency. If you leave your own or a community room make sure that you turn off the lights. If you leave your room for more than a day turn off the heating. If your fridge is empty lease turn it off.

cleaning

It is each resident’s responsibility to keep his/her room in a clean and sanitary condition. The
order and cleanliness can be checked by the building operator and the head of dormitory. At least once a month scheduled ‘room visit’ will be held.

It is required from the law to carry out monthly an antiseptic cleaning has to be performed by the dormitory staff in the rooms' bathrooms.

During the room visits, the antiseptic cleaning and maintenance work the caretaker, the head of dormitories and the maintenance can ask for the room keys in return for signature. It is, therefore recommended to keep the personal values in the lockable drawers in order to avoid misunderstandings.

Students are responsible for keeping the communal premises tidy including own dishes and cutlery used in lounges/kitchen.

entry card
Upon arrival to the dormitory students receive an entry card that must be used every time when entering or leaving the dormitory. It is forbidden to give it to anyone. If a student loses his/her card or does not follow the rules, he/she will be held responsible for all the damage or losses. The student is obliged to report if he/she loses the card.

kitchen
There is a kitchen on the 1st, 3rd, 5th, 7th and 8th floors. Students must clean up after using the kitchen. It is not the job of the cleaning personnel to wash up dishes and cookware. Kitchen utensils are not provided. The door has to be closed at all times. The kitchen cannot be used for private parties. Please suspect other residents and keep noise as voice levels as low as reasonable.

laundry
Laundries with washings are available in the 2nd, 5th and 8th floors. The laundry is open from 08:00 am to 24:00. Students have to register for the key of the laundry at the reception in advance.

pets
Pets are not allowed in any area of the dormitory.

posters/pictures on the walls
Please do not put or stuck anything on the walls or the door as there is a danger of damaging the wall painting and/or leaving stains behind. In case of damage you will be charged reparation fees. The use of pins and tacks on walls is also prohibited. Posting signs and posters in common areas without the prior approval of the head of the dormitory is not allowed. In every room there is a corkboard for posting.

electrical appliance
It is forbidden to use any electrical and/or cooking appliance in the rooms including irons, electric heaters, hot plates, grills of any type, electrical ranges, toasters or water boilers. Irons can be used only in the laundry.

internet and laptops
Two internet plugs can be found in each room. The firewall filters any efforts of illegal downloads. This slows down the internet and limits availability for others. Students’ access to
the internet and to the IT systems via a private laptop will be blocked immediately, if proper security does not exist on the respective laptops.

quiet hours
The following hours are regarded as “Quiet hours”, which means that noise levels have to be kept at a minimum level both in individual rooms and in public areas.

- Monday – Thursday & Sunday: 10:00 pm – 8:00 am
- Friday, Saturday, & holidays: midnight – 9:00 am

During the Study and Exam Weeks, Quiet hours will be 24 hours a day from the last day of classes until the last day of the exams.

smoking
Due to the national health and safety laws smoking is NOT ALLOWED in the entire area of the dormitory.

Students who wish to smoke are asked to do so outside of the building at least five meters away from the door. Each room is equipped with a smoke alarm.